

Explanation Texts Checklist

Have you included...	Yes
A clear title to show what is being explained?	
An opening statement to introduce the process?	
Clear steps to show how or why something occurs?	
The events in order?	
Conjunctions of time (e.g. before, after)?	
Causal conjunctions (e.g. because, so, this causes, therefore, thus, consequently)?	
Illustrations/diagrams/flow charts to make explanation clearer?	